



11th Annual VEF Fellows and Scholars Conference
University of Missouri, Columbia, MO
Public Announcement

Friday, January 3 through Sunday, January 5, 2014

Arrival on Thursday, January 2

Departure on Monday, January 6

The Vietnam Education Foundation (VEF) is pleased to provide information about the 11th Annual VEF Fellows and Scholars Conference to be held at University of Missouri, Columbia, MO, from January 3 – 5, 2014. VEF invites anyone interested in the VEF mission, and in its Fellows, Visiting Scholars, and U.S. Faculty Scholars, to attend the VEF Annual Conference. The tentative Conference Agenda is attached.

1. REGISTRATION

The **CONFERENCE REGISTRATION FORM** at the end of this announcement should be filled out and returned to VEF **no later than November 29, 2013**. The registration fee is \$150, which covers lunches as well as breaks on January 3, 4, and 5; the Conference Closing Dinner (Gala); all Conference materials and sessions; and bus transportation between the hotel and the university. Guests are strongly encouraged to pre-register and send a check or money order to VEF headquarters to ensure their space is reserved before traveling to the conference. Advance payments should be mailed to the address provided at the bottom of the registration form.

Only checks and money orders may be accepted as payment, and payment must be received in full before the guest is allowed to participate in the conference events. Please note that children under the age of 12 are not allowed to attend the conference sessions.

2. CONFERENCE HOTEL

Holiday Inn

2200 I-70 Drive, SW

Columbia, MO 65203

Phone: (573) 445-8531

www.holidaycolumbia.com

The conference hotel is the Holiday Inn, which can reserve rooms for non-VEF-sponsored conference participants. You must make your reservations by November 29 in order to take advantage of the negotiated room rate (\$67.00 for a single room, \$80.00 for a double). The code you need in order to get the VEF conference rate is "VPO."

Buses for the conference venue sites depart only from, and return only to, the Holiday Inn. Anyone not staying at the conference hotel will need to make personal arrangements for transportation to and from the conference site at the hotel and the University.

3. CONFERENCE VENUES

HOST INSTITUTION:

MIZZOU (University of Missouri)

Columbia, MO 65211

<http://missouri.edu>

Conference sessions on January 3 will be held at Mizzou, and at the Holiday Inn on January 4 – 5. Locations for each event will be provided in the final Conference agenda, which will be sent by email in advance of the meeting. A hard copy of the agenda will be included in the conference materials that will be distributed on Thursday evening, January 2, at the hotel.

Transportation from the conference hotel (Holiday Inn) to the University of Missouri and back to the hotel will be provided for all VEF Fellows and Scholars, guests that are sponsored by VEF, and any other registered participants. **Identification badges/name tags handed out in the conference materials must be worn to board the bus.** Buses will depart from the hotel and return to the hotel at specific times only. Bus departure times will be listed in the agenda. The Closing Dinner will be held at Holiday Inn.

Conference Registration Room

Conference registration materials and name tags will be available at the Conference Registration Desk at the Holiday Inn on Thursday, January 2, between 4-9 p.m. If you are unable to pick up conference materials at the registration at the hotel during the time indicated above, they will be available at the Life Sciences Center at the University of Missouri on January 3.

4. CLOSING DINNER

The Closing Dinner is the final celebration event planned by the VEF Fellows and Scholars with help from the VEF staff and is always a festive and joyous event. The Closing Dinner will be held on Sunday evening, January 5, 2013. The registration fee includes a ticket for the Closing Dinner.

Those who wish to purchase a closing dinner ticket for a spouse, dependent child, traveling companion, friend, or relative must purchase the tickets in advance for \$30.00 each. Payment for the dinner must be made by check or money order payable to VEF.

5. TRAVEL ARRANGEMENTS

The closest airport to University of Missouri and the Holiday Inn is the Columbia Regional Airport in Columbia, Missouri. Airports in Kansas City and Saint Louis are within a two-and-a-half hour drive from the conference hotel. Options will likely be less expensive and more plentiful at the latter two airports.

You should make travel arrangements independently. If you wish, you may contact one of the following travel agencies that VEF uses:

IN THE UNITED STATES:

Omega World Travel
1700 Market Street
Philadelphia, Pennsylvania (USA) 19103
Ms. Sally Wineburg
swineburg@owt.net
Tel: 1-215-864-1694

IN VIETNAM:

New Global Tours Company (Vietnam)
M Floor, "G" House
25/7 Nguyen Binh Khiem Street, District 1
Ho Chi Minh City, Vietnam
Tel: 84 8 3825 8090
Fax: 84 8 3827 7330
Mr. Nguyen Giang, Managing Director
Cell phone: 84-935 442 999; Email: giang.nguyen@newglobal.vn

Ground Transportation upon Arrival and on Departure

Driving directions are available at the [Holiday Inn Executive Center - Columbia Mall](#) website.

**The Vietnam Education Foundation looks forward to seeing you
at the 11th Annual VEF Fellows and Scholars Conference!**

Thank you for your interest in VEF!

PLEASE COMPLETE THE CONFERENCE REGISTRATION FORM BELOW.

CONFERENCE REGISTRATION FORM

11th Annual VEF Fellows and Scholars Conference: University of Missouri– Jan. 3-5, 2014

LAST (Family) NAME: _____

MIDDLE NAME: _____

FIRST (Given) NAME: _____ Prefix (Dr., Prof., etc.) _____

TITLE/AFFILIATION: _____
(The information above will be included on your nametag.)

Address: _____

City, State, Country, Zip code: _____

Email address: _____

Cell phone: _____ Office phone: _____
(Please include the area code and country code, if applicable.)

PLEASE COMPLETE, CHECKING ALL APPLICABLE:

I will attend all three days of the Conference, January 3-5, arriving January 2 and departing January 6 (\$150 registration fee).

I will attend ONLY the following days/dates (\$150 registration fee for one or more days):

- I will attend Friday, January 3.
- I will attend Saturday, January 4.
- I will attend Sunday, January 5.

Yes, I will join the Gala Dinner on Sunday, January 5, 7 p.m.–midnight at the Holiday Inn

Yes, I will have my friend(s)/family member(s) join me at the Closing Dinner (\$30 each). Their names are listed below (add lines as needed):

- (1)
- (2)

I will be staying at the Holiday Inn and I am making my own reservations.

Arrival date: _____ Departure date: _____

I will be staying at a hotel and will make my own reservations

COMMENTS:

By NOVEMBER 29, 2013

Please send the completed CONFERENCE REGISTRATION FORM and accompanying PAYMENT (U.S. \$150 for each Conference Registration and U.S. \$30 for each additional Closing Dinner ticket) as follows:

Please make your check or money order payable to the Vietnam Education Foundation. Send to Mr. Taylor Wynings, Director of Finance and Accounting, Vietnam Education Foundation, 2111 Wilson Blvd., Suite 700, Arlington, VA. 22201. He can be reached by phone at 703-351-5053, by fax at 703-351-1423, or by email at taylorwynings@vef.gov.

THANK YOU!